

Appendix 2 - Quarter 1 Budget Report

Chief Executive

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	241,157	60,233	60,184	49	0.1%
Premises	0	0	0	0	0.0%
Transport	2,898	728	380	348	47.8%
Supplies & Services	4,132	1,140	715	425	37.3%
Payments to Third Parties	2,000	0	0	0	0.0%
Support Services	(250,187)	0	0	0	0.0%
Income	0	0	0	0	0.0%
TOTAL	0	62,101	61,279	822	1.3%

Community Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	1,011,703	253,118	246,045	7,073	2.8%
Premises	2,500	627	325	302	48.2%
Transport	35,284	8,829	6,150	2,679	30.3%
Supplies & Services	156,744	8,185	6,214	1,971	24.1%
Payments to Third Parties	4,192,947	1,261,542	1,255,249	6,293	0.9%
Support Services	445,907	0	0	0	0.0%
Depreciation	542,291	0	0	0	0.0%
Income	(1,824,380)	(755,835)	(741,622)	(14,213)	-1.9%
TOTAL	4,562,996	776,466	772,361	4,105	1.2%

1) garden waste income is down against profiled budget relating to the one off change to a single renewal date. Also there has been a reduction in recycling credit income as the tonnage of recyclables going to the MRF was lower than budget in April than predicted, potentially due to changes in the way waste is transferred to the new MRF.

Corporate Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	920,634	231,014	229,955	1,059	0.5%
Premises	0	0	0	0	0.0%
Transport	8,538	2,145	1,584	561	26.1%
Supplies & Services	382,134	99,576	93,119	6,457	6.5%
Payments to Third Parties	87,570	19,469	15,762	3,707	19.0%
Support Services	(757,833)	0	0	0	0.0%
Depreciate	14,889	0	0	0	0.0%
Income	(3,600)	0	(25)	25	0.0%
TOTAL	652,332	352,204	340,395	11,809	3.4%

Democratic Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	242,331	60,572	43,096	17,476	28.9%
Premises	0	0	0	0	0.0%
Transport	17,888	4,477	2,210	2,267	50.6%
Supplies & Services	454,510	109,080	107,202	1,878	1.7%
Payments to Third Parties	36,700	7,017	6,152	865	12.3%
Support Services	913,191	0	0	0	0.0%
Depreciation	21,021	0	0	0	0.0%
Income	(500)	(126)	(102)	(24)	-19.0%
TOTAL	1,685,141	181,020	158,558	22,462	12.4%

2) The impact of recent elections has yet to be fully worked through, but current estimate is that additional work by the team during this period is less than the vacant post that is held in this service.

Deputy Chief Executive

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	106,036	26,527	25,887	640	2.4%
Premises	0	0	0	0	0.0%
Transport	3,440	864	466	398	46.1%
Supplies & Services	4,350	520	227	293	56.4%
Support Services	(113,826)	0	0	0	0.0%
Income	0	0	0	0	0.0%
TOTAL	0	27,911	26,580	1,331	4.8%

Development Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance
	£	£	£	£	%
Employees	1,637,208	410,180	383,395	26,785	6.5%
Premises	43,230	7,063	8,131	(1,068)	-15.1%
Transport	56,072	14,036	9,513	4,523	32.2%
Supplies & Services	165,030	87,493	83,558	3,936	4.5%
Payments to Third Parties	217,825	82,568	81,039	1,529	1.9%
Support Services	438,685	0	0	0	0.0%
Depreciation	20,614	0	0	0	0.0%
Income	(1,472,081)	(354,890)	(364,825)	9,935	2.8%
TOTAL	1,106,583	246,450	200,810	45,640	18.5%

3) Development services continue to have a range of vacant posts in the team which they are trying to recruit to, which has resulted in a saving on staff budgets

Finance and Asset

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance	
	£	£	£	£	%	
Employees	2,357,520	450,144	441,672	8,472	1.9%	
Premises	472,682	253,574	254,833	(1,259)	-0.5%	
Transport	15,142	3,813	2,193	1,620	42.5%	
Supplies & Services	489,561	79,430	78,404	1,025	1.3%	
Payments to Third Parties	267,430	53,708	50,541	3,167	5.9%	
Support Services	(753,235)	0	0	0	0.0%	
Depreciation	384,530	0	0	0	0.0%	
Income	(1,273,495)	(231,912)	(269,890)	37,978	16.4%	4
TOTAL	1,960,135	608,757	557,754	51,002	8.4%	

4) Income levels from both general car parking income and parking permits is higher than budgeted at the end of Q1.

One Legal

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance	
	£	£	£	£	%	
Employees	1,351,330	315,882	299,985	15,897	5.0%	5
Premises	0	0	0	0	0.0%	
Transport	21,575	4,784	2,657	2,127	44.5%	
Supplies & Services	83,142	8,745	12,208	(3,463)	-39.6%	
Payments to Third Parties	150,460	2,616	678	1,938	74.1%	
Support Services	(362,170)	0	0	0	0.0%	
Income	(1,244,337)	(35,481)	(42,901)	7,420	20.9%	
TOTAL	0	296,546	272,627	23,919	8.1%	

5) Vacant posts within the one-legal team are contributing to a Q1 underspend against budget projections.

Revenues and Benefits

	Full Year Budget	Budget	Actual	Savings / (Deficit)	Budget Variance	
	£	£	£	£	%	
Employees	695,583	186,562	196,863	(10,301)	-5.5%	6
Transport	8,413	2,220	1,680	540	24.3%	
Supplies & Services	147,013	18,399	18,962	(563)	-3.1%	
Payments to Third Parties	26,750	1,971	1,661	310	15.7%	
Transfer Payments - Benefits Service	19,627,180	5,756,863	5,756,863	0	0.0%	
Support Services	421,514	0	0	0	0.0%	
Depreciation	9,247	0	0	0	0.0%	
Income	(20,064,885)	(130,357)	(136,818)	6,461	5.0%	
TOTAL	870,815	5,835,658	5,839,212	(3,553)	-0.1%	

6) The budget contains a savings target in relation to a restructure of the Revenues and Benefits team. At the end of Q1, delays to the anticipated implementation dates has meant that the achievement of the savings plan is behind the budget profile. The restructure is still on target to deliver the full level of savings approved by members as planned.